



Iljur Maksyutov

Bevorzugtes Land oder **Tschechische Republik**
Stadt:
Lohn: **Aus 500 EUR**
Tätigkeitsbereich **Marketing, werbung, pr**
Beschäftigungsverhältnis **Vollzeit**
offer.cv.ready-to-
relocate.label **Ja**

CV Inhaltsbeschreibung

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Arbeitserfahrung

01.09.2017 – 01.11.2017 **BD Electronics**
American Sales Executive
• Maintained accurate records of all sales and prospective activities • Gathered order information and submitted detailed information to purchasing department • Gained a complete understanding of quotes and pricing • Developed technical selling skills

01.11.2017 – 01.03.2018 **BD Electronics**
Human Resources Assistant Manager
• Supporting daily HR activities and assisting in coordinating HR policies and processes • Building and maintaining database of candidates • Advertising internship opportunities on job portals and career centers • Planning and conducting interviews with candidates • Developing and updating job descriptions • Designing and implementing overall recruiting strategy

01.01.2013 – 01.06.2013 **Radisson Blu Hotel Shanghai New World**
Food & Beverage Management Trainee
• Responsible for holding one of the sections at the restaurant • Managed a variety of customer inquiries and complains • Developed good communication skills due to the everyday interactions with guests